

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

REGULAR MEETING
November 13, 2012

Draft Document – Subject to Commission Approval

The Regular Meeting was called to order by Commissioner Szymanski at 6:00 p.m. in the Parks and Recreation Office at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

PRESENT: Chairman Szymanski, Commissioners Bancroft and Simpkins; Park Director Maltese; Board of Selectman Representative James Richards and Mary Lou Morell from the Park Office.

ABSENT: Commissioner Balch

GUESTS: None

ESTABLISHMENT OF QUORUM:

A quorum was established as three commission members were present.

PUBLIC PARTICIPATION:

None

ADDED AGENDA ITEMS: Pierce Memorial Park

Commissioner Simpkins stated that the fence pole needs to be fixed where hit by the mower. Director Maltese will email Public Works to make the repair.

APPROVAL OF MINUTES:

MOTION: To APPROVE minutes of September 10, 2012 Regular Meeting as written.

Bancroft moved/Simpkins seconded/VOTE: In Favor: Unanimous

OLD BUSINESS:

a. BMX Skateboard Park

Director Maltese reported that three apparatuses and three rails have been installed. The signs for the Rules and Hours of Operation have been installed. Grand Opening will be held in the spring and the group continues to fundraise for Phases 2 and 3 of the project.

OLD BUSINESS: (continued):

b. EWP Dog Park

Director Maltese stated that Barktoberfest raised \$3,759.11 which will be used to purchase a permanent sign and upgrades to the Park such a picnic tables. A request has been received to hold 2013 Barktoberfest on Saturday, October 5, 2013, at East Windsor Park.

MOTION: To APPROVE 2013 Barktoberfest event at East Windsor Park on October 5, 2013.

Bancroft moved/Simpkins seconded/VOTE: In Favor: Unanimous

NEW BUSINESS:

a. Brian Donnelly – Disc Golf

No discussion this evening

b. Financial Accounts Review

Director Maltese handed out the most recent report dated November 13, 2012. Director Maltese stated that the Department is on task with the budget. The fiscal year end of June 30, 2012 still has not been closed as of this date.

MOTION: To ACCEPT financial report dated November 13, 2012.

Simpkins moved/Bancroft seconded/VOTE: In Favor: Unanimous

c. Park Director's Report

Director Maltese reports the Annual Report was presented to the First Selectman's Office and handed out a copy to each Commissioner. The CIP 5-year plan was also submitted. Projected added are:

East Windsor Park – well and irrigation for ball field #1
East Windsor Park – dredge reservoir
East Winsor Park – replace lower drain pipe
East Windsor Park – Pavilion bathrooms and kitchens – update
and ADA accessibility
Boundless Playground at Town Hall Annex – additional phasing
(applying for grants wherever possible)
Playgrounds – various locations –update/replace equipment
Equipment is old and aging, difficult to get replacement parts
which then becomes a safety issue.

NEW BUSINESS c) Park Director's Report (continued):

The basketball court at Warehouse Point Park has been completed and funded through CNR. The scoreboard at Abbe Road Soccer Field will be installed in the spring/summer of 2013 and funded through CNR as well.

Director Maltese informed the Commissioners that the basketball court at Pierce Memorial Park needs to be resurfaced as it has a stone heave. As the hoops are fairly new, replacement is not necessary. This project cannot be put into CIP as the repair is not over \$20,000. A quote to correct was received at \$9,200. This project can be funded the 2013 budget - site improvement line item. If not repaired soon a full replacement would be necessary which then becomes a CIP project, which is trying to be avoided.

Director Maltese reported that a college student is participating in a "Lend a Hand" community service project to benefit the victims of Storm Sandy. A flyer has been distributed and the Park and Recreation Office will act as a drop-off site for the weekly collection. Donated items will be picked up weekly to be delivered to the Red Cross for the needy.

Director Maltese stated that the town email has been restored. The system is working fine in-house but there have been some delays with external mailings, which eventually reach the addressees.

Shared Town Services has been reintroduced. Selectman Richards informed that George Mica is the Chairman of the Committee and a meeting will be scheduled soon. Director Maltese has submitted information to the Committee reporting the amount of time and expense that Parks and Recreation has contributed to shared services.

Director Maltese informed the Commissioners of the upcoming winter/holiday programs:

Holiday Lighting Contest in partnership with the East Windsor Chamber of Commerce. Judging will take place on December 17, 2012.

Santa Calls – December 11, 2012

MOTION: To ACCEPT the Park Director's Report as presented.

Bancroft moved/Szymanski seconded/VOTE: In Favor: Unanimous

Leagues/ Broad Brook Pond/Prospect Hill Park (Warehouse Point) Park/:

No discussion this evening.

NEW BUSINESS: (continued):

d. 2013 Meeting Dates

The 2013 Meeting Date schedule was discussed. Director Maltese presented to the Commissioners her request to hold meeting every other month. After discussion:

MOTION: To HOLD Parks and Recreation Commission Meetings on the second Monday of every other month beginning January, 2013.

Simpkins moved/Szymanski seconded/VOTE: In Favor: Unanimous

CORRESPONDENCE:

None

MISCELLANEOUS:

None

APPROVAL OF BILLS:

Bills were signed by Commissioner Simpkins.

ADJOURNMENT:

MOTION: To ADJOURN meeting at 6:25 p.m.

Bancroft moved/Simpkins seconded/VOTE: In Favor: Unanimous

Respectfully submitted, _____

Mary Lou Morell
Recording Secretary